

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: **DOT1014167**

Date Posted: **10/24/11**

POSITION NO: **242454**

Closing Date: **11/04/11**

CLASS CODE: **4143**

POSITION TITLE: **Laborer**

DEPARTMENT NAME: **Navajo Division of Transportation**

DEPARTMENT NO: **101** WORKSITE LOCATION: **Window Rock, AZ**

WORKS DAYS/HOURS: POSITION TYPE: GRADE: **R55A**

Days: **Monday-Friday**

Permanent: ☒

SALARY:

Hours: **8:00 AM to 5:00 PM**

Temporary: ☐

Duration: **N/A** \$ **17,555.20** Per Annum

Part-Time: ☐

No. of Hrs/Wk: **40** \$ **8.44** Per Hour

DUTIES AND RESPONSIBILITIES:

Airport maintenance field work, assist with manpower to completing runway maintenance projects. Performs general traffic control at road/runway maintenance construction zone to ensure a safety working environment and flow of traffic. Observes safety precautions and follows safety rules and regulations. Install and maintain traffic control devices, barricades. Routine semi-skill maintenance tasks, shoveling asphalt, aggregate/soil, compact asphalt and embankments, dispose of debris. Some project tasks includes installing erosion control devices, cleaning drains, operate hand/power tools, clear right of way, repair pipe installation/drainage tasks, flag traffic. Performs limited reconstruction, rehabilitation, surface maintenance, secondary drainage and right of way maintenance as assigned by lead supervisor. Emergency work includes snow and ice removal. Operates light duty vehicles and equipment associated with roadway loaders/backhoes and rollers. Cuts and removes brush, mows grass and weed along runway maintenance project sites. Performs general runway maintenance labor associated with tasks required to repair runway, sealing cracks and patching runway through lead supervisor. Attend Navajo DOT workshops, meetings and other work as assigned. Works extended periods of time in and out door environment.

QUALIFICATION REQUIREMENTS:

Education and Training:

High School diploma or GED; (to receive full credit for education/training applicant must submit copies of transcripts, certificates, diploma, etc.)

Experience:

(6) six months airport/road/airfield experience preferred.

Special Knowledge, Skills and Abilities:

Operate equipment, grader with mounted snowplow, crawler tractor, truck mounted plow and wing combination and towed drags. Ability and skills to put up fencing, knowledge of materials. Traffic control sign construction and installation, basic tools. understand and follow instructions and communicate effectively as required. Physical requirements and ability to lift/carry up to 50 lbs, traverse steep and uneven terrain.

License/Certification Requirements:

Must possess a Valid State Drivers License and obtain a Navajo Nation Operators Permit within 90 days of employment.

VETERANS PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.

Revised: 1-15-99